

PROCEEDINGS

CAMERON PARISH POLICE JURY

DECEMBER 2, 2015

The Cameron Parish Police Jury met in regular session on Wednesday, December 2, 2015, in the Cameron Parish West Annex Board Room in the Village of Cameron, Louisiana at 4:00 o'clock P.M. The following members were present: Mr. Kirk Quinn, Mr. Joe Dupont, Mr. Darryl Farque, Mr. Curtis Fountain, Mr. Anthony Hicks and Mr. Terry Beard. The following member was absent: Mr. Kirk Burleigh.

It was moved by Mr. Beard, seconded by Mr. Fountain and carried, that the reading of the minutes shall be dispensed with and approved.

It was moved by Mr. Farque, seconded by Mr. Hicks and carried, that the board hereby approves to add the following items to the agenda: (Item 8c.) President Authority to Sign Amendment to Otis Elevator Maintenance Contract to Include Cameron Jail, (Item 8d.) President Authority to Sign Amendment to CEA with CDBG-DRU for Cameron Fisheries Additional Funding for Equipment, (Item 14.) Authorize 45 day Public Comment Period for Livestock Ordinance Revision, (Item 15.) Amend Annual Leave Section of the Personnel Policy to Allow Rollover of a Maximum of 80 Hours, (Item 16.) Approve Reservation of Table for Chamber SWLA Banquet, (item 17.) Approve Annual Membership to CPEX (Center for Planning Excellence) for \$500, (Item 18.) Approve Police Jury Meeting Schedule for 2016, (Item 19.) Adopt Resolution to Call Special Election for Ward 3 Constable.

It was moved by Mr. Farque, seconded by Mr. Fountain and carried, that the applications for the following permits be and the same are hereby approved with the stipulations set forth by the respective Gravity Drainage Districts:

- a. Cainen Lee Matte - Grand Chenier, Section 2, T15S, R6W, (proposed future camp and placement of 2 feet of fill material (sand) to build up property), Cameron Parish, LA. (151201)
- b. Resource Development Group, LLC - Johnson Bayou, Section 21, T15S, R14W, (proposed culvert maintenance, conditioned in previous Cup under P20100527), Cameron Parish, LA. (151202)
- c. Jeffery Keith Worthington - Grand Lake, 1756 Hwy. 384, Section 13, T12S, R8W, (proposed excavation of pond for recreational use), Cameron Parish, LA. (150203)
- d. Venture Global Calcasieu Pass, LLC - Cameron, Off Davis Rd., Section 1, T15S, R10W, Section 4, T15S, R9W, (proposed test pits for environmental sampling and soil testing), Cameron Parish, LA. (151204)
- e. Sam Breaux - Hackberry, Off Sam Breaux Rd., Section 36, T12S, R10W, (proposed Breaux Marina, a 40 wet slip Marina), Cameron Parish. LA. (151206)
- f. Trey Miller - Sweetlake, 257 West Precht Rd., (proposed excavation of pond to provide fill for future house pad), Cameron Parish, LA. (151207)

It was moved by Mr. Fountain, seconded by Mr. Hicks and carried, that the application for the following permit be and the same are hereby approved with the stipulations set forth by the respective Gravity Drainage Districts:

- a. Hilcorp Energy Company - Deep Lake Field, Section 9, T16S, R3W, (proposed prop wash and location to drill the Kingdom Prospect), Cameron Parish, LA. (151205)

It was moved by Mr. Dupont, seconded by Mr. Beard and carried, the Secretary is hereby authorized, empowered and directed to send a letter of appreciation to Mr. Tony Porche for his service to the Waterworks District No. One Board. The appointment to replace Mr. Porche is hereby tabled.

The following resolution was offered by Mr. Farque, seconded by Mr. Fountain and declared duly adopted:

RESOLUTION

PARISH OF CAMERON STATE OF LOUISIANA

WHEREAS, Cameron Parish has two candidate projects Phase I Funding including Sweeney Tract Marsh Creation and Nourishment and Oyster Lake Marsh Creation and Nourishment as well as two candidate projects for Phase II Funding including Cameron/ Creole Freshwater Introduction and Rockefeller Shoreline Protection, and

WHEREAS, the Sweeney Tract Marsh Creation and Nourishment project aims to restore 400-500 acres of saline marsh in the Hog Bayou Watershed mapping unit, in the Mermentau Basin, by mining sediment from an offshore disposal area. This project would promote the expansion of emergent marsh and submerged vegetation throughout the project area, and

WHEREAS, the Oyster Lake Marsh Creation and Nourishment project is designed to combat years of saltwater intrusion, drought stress, and hurricane induced wetland losses that have resulted in interior marsh breakup. The project would mine sediment from an offshore disposal area to create between 400 - 600 acres, and

WHEREAS, the Cameron-Creole Watershed marshes have experienced an increased inundation of saltwater due to Hurricane Rita and Hurricane Ike. It is unlikely that these marshes will recover from the losses experienced without comprehensive restoration efforts. This freshwater introduction project would restore the function, value, and sustainability to approximately 22,247 acres of marsh and open water by improving hydrologic conditions via freshwater input and increasing organic productivity, and

WHEREAS, Rockefeller Wildlife Refuge averages coastal land loss of approximately 46 feet/year with a subsequent direct loss of emergent saline marsh. The Rockefeller Shoreline Protection project entails construction of shoreline protection along the Gulf of Mexico. The proposed structure would be tied into the west bank of Joseph Harbor a rock breakwater with lightweight aggregate core, westward for approximately 3 miles. Demonstration efforts have already proved successful and would

simultaneously benefit additional marsh creation projects further inland, and

WHEREAS, each of these projects are vital to the recovery, protection, and sustainability of our coastal wetlands in Cameron Parish, and

NOW, THEREFORE BE IT RESOLVED, by the Cameron Parish Police Jury on this 2nd day of December, 2015, that the Secretary is hereby authorized, empowered and directed to forward this Resolution of support for the "*Sweeney Tract Marsh Creation and Nourishment Project*" and "*Oyster Lake Marsh Creation and Nourishment Project*" to the Coastal Wetland Planning, Protection and Restoration Act Task Force for Phase I Funding.

BE IT FURTHER RESOLVED, that the Coastal Wetland Planning, Protection and Restoration Act Task Force, thru this Resolution, are requested to support the "*Cameron-Creole Freshwater Introduction Project*" and "*Rockefeller Shoreline Protection Project*" for Phase II Funding to construct these projects.

ADOPTED AND APPROVED this 2nd day of December, 2015.

APPROVED:

KIRK QUINN, PRESIDENT
CAMERON PARISH POLICE JURY

ATTEST:

DARRELL WILLIAMS, SECRETARY

The following resolutions were offered by Mr. Fountain, seconded by Mr. Hicks and carried, that the following resolution be declared duly adopted:

RESOLUTION

RESOLUTION NO. 1032

**STATE OF LOUISIANA
PARISH OF CAMERON**

WHEREAS, the Cameron Parish Police Jury, West Cameron Port, Harbor and Terminal District, and East Cameron Port, Harbor and Terminal District agree and acknowledge that it is in the best interest of Cameron Parish to have a single Port, Harbor and Terminal District;

WHEREAS, the Cameron Parish Police Jury, West Cameron Port, Harbor and Terminal District, and East Cameron Port, Harbor and Terminal District agree and acknowledge that the new single district should be known as "Cameron Parish Port, Harbor and Terminal District";

WHEREAS, the Cameron Parish Police Jury, West Cameron Port, Harbor and Terminal District, and East Cameron Port, Harbor and Terminal District agree and acknowledge that the

single district shall be composed of thirteen (13) members, who are appointed in a manner consistent with R.S. 34:2502 and 34:2552, where there shall be two (2) members from each ward (six wards) who are appointed by the governing authority and one member appointed by the remaining commission;

WHEREAS, the Commission's powers shall be consistent with R.S. 34:2503 and 34:2553;

WHEREAS, the Commission shall have the authority to levy taxes, incur debt, and issue bonds consistent with R.S. 34:2504 and 2505 and 34:2554 and 2555;

WHEREAS, the term of each member shall be four (4) years (34:2552(B)) (except the initial terms which are staggered); and qualifications same as 34:2552 (A);

WHEREAS, the current statutes do not discuss removal, the Police Jury would like to add a paragraph stating that the members serve at the pleasure of the governing authority;

THEREFORE, the Cameron Parish Police Jury, West Cameron Port, Harbor and Terminal District, and East Cameron Port, Harbor and Terminal District do hereby request that the 2016 Legislative Session enact, amend and/or supplement the statutes regarding the West Cameron Port, Harbor and Terminal, and East Cameron Port, Harbor and Terminal District in order to consolidate said Districts into a single, Parish wide port authority.

ADOPTED AND APPROVED this 2nd day of December, 2015.

APPROVED:

KIRK QUINN, PRESIDENT
CAMERON PARISH POLICE JURY

ATTEST:

DARRELL WILLIAMS, SECRETARY

It was moved by Mr. Dupont, seconded by Mr. Fountain and carried, the President is hereby authorized, empowered and directed to sign an amendment to the Otis Elevator maintenance contract to include the Cameron Law Enforcement Center.

It was moved by Mr. Farque, seconded by Mr. Hicks and carried, the President is hereby authorized, empowered and directed to sign amendments to the cooperative endeavor agreement with the Louisiana Office of Community Development Disaster Recovery Unit to include additional funding of one million dollars and 00/100 (\$1,000,000.00) for the Cameron Fisheries Waterfront Development Project for equipment.

It was moved by Mr. Farque, seconded by Mr. Fountain and carried, the Board hereby approves the budget amendments as of December 31, 2015, as prepared and presented by the Treasurer, for the 2015 Budget, hereinafter marked as Exhibit "A".

It was moved by Mr. Farque, seconded by Mr. Fountain and carried, the Board hereby approves the adoption of the Cameron Parish Police Jury Budget for the year ending December 31, 2016, including personnel classification adjustments, cost of living increases to full-time employees and two million dollars (\$2,000,000) for capital projects out the Cameron Parish General Fund.

It was moved by Mr. Fountain, seconded by Mr. Farque and carried, the Treasurer is hereby authorized, empowered and directed to advertise for bids for asbestos abatement services for the Cameron Parish Courthouse.

It was moved by Mr. Hicks, seconded by Mr. Fountain and carried, that after review of all acceptable request for proposals for the purchase of limestone for 2016, the Board hereby awards the contract to Roy Bailey Construction, Inc. for all grades of limestone.

It was moved by Mr. Fountain, seconded by Mr. Hicks and carried, that the Treasurer is hereby authorized, empowered and directed to pay bills for the month of November 2015.

It was moved by Mr. Beard, seconded by Mr. Hicks and carried that the Secretary is hereby authorized, empowered and directed to advertise for a proposed amendment to the Cameron Parish Code of Ordinances, Chapter 4 - Animals and Fowl, Article III - Livestock, Sections 4.42 and 4.43 for forty-five (45) days, and conduct a public hearing that will be held at 4:00 pm on Thursday, February 4, 2016.

It was moved by Mr. Dupont, seconded by Mr. Farque and carried, the Board hereby approves the following changes to Cameron Parish Police Jury Personnel Policy. The vote thereon was as follows.

YEAS: Darryl Farque, Anthony Hicks, Joe Dupont, Terry Beard, Curtis Fountain
NAYS: Kirk Quinn
ABSENT OR NOT VOTING: Kirk Burleigh

Delete: Current Section 6.5

**SECTION 6.5:
ACCUMULATED LEAVE**

- A. Grandfathered Annual Leave. Upon resignation, death, removal or other termination of employment of an employee, annual leave accrued to his credit prior to January 1, 2011 shall be computed and the value thereof shall be paid to him or his heirs, provided that the annual leave has been accrued under established leave regulations and daily attendance record has been maintained for the employee by his supervisor. The rate of pay shall be computed on the basis of the pay rate employee is receiving at the time of termination.
- B. Sick leave. In no instance shall an employee be paid for any accumulated sick leave left to an employee's credit at the time of termination from the service.

C. Upon retirement, accumulated Grandfathered Annual Leave, Annual Leave and Sick Leave may be used to enhance the employee's retirement pension; however, it may not be considered a part of service time.

Add: Revised Section 6.5

**SECTION 6.5:
ACCUMULATED LEAVE**

- A. Grandfathered Annual Leave. Upon resignation, death, removal or other termination of employment of an employee, annual leave accrued to his credit prior to January 1, 2011 shall be computed and the value thereof shall be paid to him or his heirs, provided that the annual leave has been accrued under established leave regulations and daily attendance record has been maintained for the employee by his supervisor. The rate of pay shall be computed on the basis of the pay rate employee is receiving at the time of termination.
- B. Annual Leave. Effective December 2, 2015, employees shall be allowed to rollover annual leave from one year to the next in an amount not to exceed 80 hours. Any unused balance of annual leave remaining over 80 hours at the end of each year shall be forfeited by the employee.
- C. Sick leave. In no instance shall an employee be paid for any accumulated sick leave left to an employee's credit at the time of termination from the service.
- D. Upon retirement, accumulated Grandfathered Annual Leave, Annual Leave and Sick Leave may be used to enhance the employee's retirement pension; however, it may not be considered a part of service time.

It was moved by Mr. Farque, seconded by Mr. Hicks and carried, the Board hereby approves to reserve a table on behalf of the Cameron Parish Police Jury for the Chamber of Southwest Louisiana Banquet on January 28, 2016.

It was moved by Mr. Hicks, seconded by Mr. Fountain and carried, the Treasurer is hereby authorized, empowered and directed to pay annual dues on behalf of the Cameron Parish Police Jury of five hundred dollars & 00/100 cents (\$500.00) for membership to the Center for Planning and Excellence (CPEX).

It was moved by Mr. Farque, seconded by Mr. Fountain and carried, the Board hereby approves the following schedule of times and dates for meetings of the Cameron Parish Police Jury for 2016:

**Cameron Parish Police Jury
Meeting Schedule for 2015**

Agenda Meetings will be @ 10:00 AM
Voting Meetings will be @ 4:00 PM

Meeting Date Schedule:

January 14, 2016 - Thursday
February 4, 2016 - Thursday
March 1, 2016 - Tuesday

April 6, 2016 - Wednesday
May 5, 2016 - Thursday
June 16, 2016 Thursday
July 1, 2016 - Friday
August 11, 2016 - Thursday
September 8, 2016 - Thursday
October 6, 2016 - Thursday
November 3, 2016 - Thursday
December 6, 2016 - Tuesday

The following resolutions were offered by Mr. Farque, seconded by Mr. Hicks and carried, that the following resolution be declared duly adopted:

RESOLUTION

RESOLUTION NO. 1030

**STATE OF LOUISIANA
PARISH OF CAMERON**

A RESOLUTION TO CALL A SPECIAL ELECTION TO FILL THE UNEXPIRED TERM FOR CAMERON PARISH CONSTABLE FOR WARD 3

WHEREAS, Mr. Davy Doxey, has resigned from the elected position as Constable Ward 3 in Cameron Parish, effective January 10, 2016, and

WHEREAS, pursuant to R.S. 18:602, the Cameron Parish Police Jury, the governing authority of Cameron Parish, shall call a special election to fill the unexpired term, and

NOW, THEREFORE BE IT RESOLVED, that the Cameron Parish Police Jury does hereby call a special election for Cameron Parish Constable Ward (3) Three to fill the unexpired term, with the election to be held on November 8, 2016, primary and December 10, 2016, general with qualifying dates July 20, 21 and 22, 2016, and furthermore, copies of this resolution shall be sent to by certified or registered mail to the Cameron Parish Clerk of Court and to the Secretary of State of the State of Louisiana.

The foregoing resolution was read in full, and the resolution was adopted by the following votes:

YEAS: Darryl Farque, Kirk Quinn, Joe Dupont, Curtis Fountain, Anthony Hicks, Terry Beard

NAYS: None

ABSTAINED: None

ABSENT: Kirk Burleigh

THEREUPON, the above resolution was duly adopted and approved this 2nd day of December, 2015.

APPROVED:

KIRK QUINN, PRESIDENT
CAMERON PARISH POLICE JURY

ATTEST:

DARRELL WILLIAMS, SECRETARY

There being no further business, it was moved by Mr. Fountain, seconded by Mr. Hicks and carried, the meeting was declared adjourned.

APPROVED:

KIRK QUINN, PRESIDENT
CAMERON PARISH POLICE JURY

ATTEST:

DARRELL WILLIAMS, SECRETARY